Mint Hill Women’s Club

Executive Board Ad Hoc Meeting

July 2, 2019

Present: Andree West, Cheryl Reid, Jane Price, Marilyn Fargo, Pat Taylor and Sandy Dimeo

Conference call 5:40 -6:05 PM

1. Discussion: Costs and steps to start the process of becoming a nonprofit organization with IRS and eventually the State of North Carolina.
2. Information shared with the group by Co-President Andree West: Employer Identification number (EIN) obtained which is a new number. MHWC (Mint Hill Womens Club) will be the official name registered with IRS and state. No charge.
   1. 1023 EZ form will be completed on- line by Andree, at a cost of $275.
   2. Colleen McCall has agreed to review documents prior to submission.
   3. Completion of the State solicitors license will cost of $60/annually. Need

to wait until the IRS grants our status as 501c3

* 1. Registering the organization with NC state dept as a nonprofit ($60 annually)

needs to wait until IRS grants status

* 1. if we apply for new EIN, the state solicitors license is free.
  2. We will be applying as an unincorporated association vs a corporation. This is less

paper work and less expensive. Corporation status is not necessary unless we exceed $50,000/yr. in proceeds.

* 1. Current Officers will be listed on the documents. If we ever become a corporation, we will hire an attorney.
  2. Personal Liability addressed. Andre read aloud form document indicating we “are not liable” which was changed in recent years. Cheryl will research the liability issue.

Motion to approve the expenditure of $ 275.00 to submit the 1023 EZ Form was made by Andree .Second by Marilyn. Motion carries.

Next Steps:

1. Colleen McCall’s review
2. Submit form on-line. Payment with credit card.
3. Provide new EIN to the bank. Cheryl will address banking changes.

Respectfully Submitted,

Sandy Dimeo, Secretary